

GRADUATE GROUP IN APPLIED SCIENCE AND TECHNOLOGY
APPROVAL OF TRANSFER UNITS

The AS&T Executive Committee permits graduate students to transfer up to 8 units of upper division courses or graduate courses taken at other institutions, to satisfy the MINOR field requirement (total of 12 units). Interested students should do the following.

1. Obtain a copy of the syllabus (*required*), detailed course outline (*required*) and other course materials such as graded assignments, exams, and class notes (optional) from the course to be approved for transfer.
2. Submit these materials *in person* to the faculty member(s) teaching equivalent courses at Berkeley for interview to assess your understanding of the course material.
3. Obtain the signatures of the faculty instructor(s) and the AS&T Head Graduate Advisor (*below*) and return this form with the required documentation (*see (1) above*) to the AS&T Office.

Title and Number of Submitted Course	Institution Where Taken	Title and Number of Berkeley Course	Number of Transferrable Units

Notes:

<i>Faculty Instructor (please print)</i>	<i>Signature and Date</i>
<i>AS&T Head Graduate Advisor (please print)</i>	<i>Signature and Date</i>